



**ದಿ ಓರಿಯಂಟಲ್ ಇನ್ಸೂರೆನ್ಸ್
ಕಂಪನಿ ಲಿಮಿಟೆಡ್**

ಪೃಥ್ವಿ, ಅಗ್ನಿ, ಜಲ, ಆಕಾಶ ಎಲ್ಲಾದರ ಸುರಕ್ಷೆ ನಮ್ಮ ಬಳಿ
(ಭಾರತ ಸರ್ಕಾರದ ಒಂದು ಉದ್ಯಮ)

ವಲಯ ಕಛೇರಿ : ಲಿಯೋ ಶಾಪಿಂಗ್ ಕಾಂಪ್ಲೆಕ್ಸ್
44/45, ರೆಸಿಡೆನ್ಸಿ ರೋಡ್ ಕ್ರಾಸ್
ಬೆಂಗಳೂರು - 560 025.

**दि ओरिएण्टल इन्शुरेंस
कम्पनी लिमिटेड**

पृथ्वी, अग्नि, जल, आकाश सबकी सुरक्षा हमारे पास
(भारत सरकार का एक उपक्रम)

क्षेत्रीय कार्यालय : लियो शॉपिंग कॉम्प्लेक्स
44/45, रेसिडेन्सी रोड क्रॉस
बेंगलूर - 560 025

**The Oriental Insurance
Company Limited**

Prithvi, Agni, Jal, Aakash, Sabki Suraksha Hamare Pass
(A Govt. of India Undertaking)

Regional Office : Leo Shopping Complex
44/45, Residency Road Cross
Bangalore - 560 025

Tel : 080-4661 6100

DEPT: STATIONERY

DATE: 20/09/2018

TENDER NOTICE NO 116/2018-19

Contact Nos: 080 46616171, 080 46616100

Sub: Supply of A4 size paper

We are inviting sealed tender quoting the rates for printing and supply of the following items:-

SPECIFICATION:

A4 size paper for Office Consumption.

70 GSM, Andhra Reflection Copier.

CONTD.....2

Corporate & Regd. Office : "ORIENTAL HOUSE", P.B. No. 7037, A-25/27, Asaf Ali Road, New Delhi - 110 002

Toll Free No. : 1800 11 8485, Non-Toll Free No. : 011-33208485 Website : www.orientalinsurance.org.in

CIN : U66010DL1947GOI007158

GE/80GSM/03-2018/3000

GSTIN : 29AAACT0627R4ZS

Terms & Conditions

1. The last date for receipt of tender is 25/09/2018.
2. The tender should be sent in closed sealed envelope addressed to the Deputy General Manager, The Oriental Insurance Company Limited, Regional Office, Bangalore-560025
3. The tender received after the stipulated date shall be summarily rejected.
4. Please ensure that individual tenders are submitted against individual enquiries invariably in separate covers subscribing correct tender No and item name.
5. Sample paper should be sent along with quotation clearly indicating the GSM weight and brand. The quotation will not be entertained if specimen paper is not enclosed for each item.
6. Kindly ensure availability of paper before sending your quotation.
7. The tender must indicate the correct rate including all types of taxes. If not indicated it will be presumed that your price is inclusive of all taxes and charges.
8. It is essential that the order must be executed within stipulated time and date. If delivery schedule is not complied with the stipulated date, the order will be canceled including blacklisting of your firm for all future tenders.
9. As we are indicating the quantity of required forms by you, your quotation should indicate the quantity discount which will be allowed if the final order is of larger volume. Repeat order within six months should be carried out with same rates, terms and conditions.
10. The stationery should be delivered at the above address or at all the Divisions in the city and moffussil within Karnataka jurisdiction. The quantity to be supplied to them will be specified later.
11. The Stationery should be securely packed in bundles, neatly packed in strong cartons with a specimen pasted on each carton. Month, year, quantity, printer name, GSM and brand of paper as given by us should be printed on stationery. Strictly adhere to quality, quantity and time schedule.
12. The payment will be made subject to actual printing of the stationery. If the stationery is found defective, the entire stock has to be replaced at free of cost.
13. The quoted rates would be for a period of one year.
14. We also reserve the right to accept or reject any or all tenders without assigning any reason thereof.
15. The Competent authority shall have the right to accept or reject any or all tenders without assigning any reason thereof.
16. Payment will be made only after receipt of materials at all our Divisions.


REGIONAL MANAGER