

THE ORIENTAL INSURANCE COMPANY LIMITED

Regional Office, 2nd Floor, LIC Building, AMBALA CANTT

Phone Numbers ; 0171-2630296, 4091903, 4091908 & 4091927

IMPORTANT INSTRUCTIONS

Tender Reference No. OICL/RO-AMB/ESTATE/2018/01 dated 30.03.2018

1. Technical Bid (Page no. 1 to Page no. 29) along with Demand Draft of Rs.8500/- in shape of earnest money to be put up in envelope-1 duly sealed and super scribed as **“Technical Bid”** mentioning name, address and telephone number thereon and all pages of technical bid should be duly signed by the contractor.
2. Financial Bid (Page no. 30 to Page no.31) is to be put up in envelope-2 duly sealed and super scribed as **“Financial Bid”** mentioning name, address, and telephone number thereon and all pages of financial bid should be duly signed by the contractor.
3. Both the Financial and Technical Bid envelopes are to be put up in envelope-3 duly sealed and super scribed as - **“OFFER FOR REPAIR & RENOVATIONS OF HOUSE NO-1319 H.B.C. SECTOR 15 OF THE ORIENTAL INSURANCE COMPANY LTD(OICL), HISAR”** and mentioning name, address and telephone number thereon.
4. The envelope-3 should be dropped in tender box placed at our Regional Office situated on the following address :-

Regional Manager (Estate)
The Oriental Insurance Company Limited
LIC Building, 2nd Floor, Jagadhari Road
Ambala Cantt-133001

Latest by : 19/04/2018 Up to 4:00 P:M

5. Any offer received after this time and date would not be considered.
6. Offer received through post should also reach before the stipulated last date. For Offers lost in transit company will not be held liable.

Regional Manager (Estate)