



THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE, U.I.L. BUILDING, IV Floor
New No. 4, Esplanade, CHENNAI – 600 108.
OFFICE PREMISES ON LEASE BASIS

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on long lease in the shape of hall/halls having Carpet Area of about 800 sq.ft. (excluding Bath Room, Toilet, etc.) in Cuddalore for a minimum period of NINE years, lease to be duly registered with the appropriate authority with registration charges to be shared on 50:50 basis. The premises should be in ready to move in condition, having power back up, separate toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly superscribed as "Technical Bid" and "Financial Bid". Both these envelopes should be put in third envelope superscribed "**OFFER FOR OFFICE PREMISES ON LEASE**". This should be addressed to The Regional Manager, Estate Dept., The Oriental Insurance Company Limited, Regional Office, U.I.L. Building, No.4, Esplanade, CHENNAI – 600 108 and dropped into the Tender Box kept in this Office for this purpose. Last date for submission of completed Bids is 4.30 PM on Friday, 27th April, 2018. The bid forms may be obtained from this Office during office hours against proper written request. Last Date for obtaining the Forms is 5.00 PM on Friday, 20th April, 2018. Sealed bids will have to be dropped into the Tender box by the tenderer or his representative on or before the last date and time. Brokers will not be paid any Commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

REGIONAL MANAGER.