

The Oriental Insurance Co. Ltd

Regional Office

44/45 , Leo Shopping Complex, Residency Road Cross, bangalore- 560025

Tel No: 46616100/151/152

Deptt: I.T.

Dated: 20/02/2019

**Empanelment for the vendors for LAN cabling work at different Locations for
Bangalore Region**

We are pleased to inform you that we are going to empanel vendors for various LAN Cabling work on requirement basis. The specification, terms and conditions are enclosed herewith. If you are interested in empaneling your concern for supply of any or all of our requirements, you may please fill up the enclosed questionnaire along with the Bid and forward the same to the undersigned

This is a one Bid System. Technical Bid of the Tender should be kept in a separate sealed cover, super scribing the cover with the wordings “Technical Bid for LAN CABLING .”

Last Date of submission will be 26/02/2019 by 5.00PM.

REGIONAL MANAGER

The Oriental Insurance Co. Ltd

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A. Our Requirement:-

1. We will be empanelling the Vendors for 3 years.
2. We will call for limited quotation only from those empanelled vendors for the period of three years.
3. Award will be given strictly to l1 among them
4. Now, the quantum of work is not known. Its only on requirement basis as whenever new office opens / during office shifting / existing LAN requires restructuring.
5. Works requirement can come from Bangalore/Mangalore and Mysore.
6. In an average 10 LAN points are to be provided in one office

B. Terms and condition:-

1. Work has to be completed within one-week of award.
2. Bid Security and EMD is Rs.2000/-. EMD will be returned for those vendors who are not qualified in empanelment
3. Details of Office Address is mentioned in separate Annexure.
4. The Bidder should be a registered company in India as per the Company Act. 1956
5. The Bidder should have their support and service center in Bangalore
6. The bidder should not be blacklisted by any Central/State Govt. depts./Public Sector Banks / Financial Institutions in India at the time of submitting bid.
7. The bidder should have carried out minimum 3 works in PSUs in the last 2 years
8. No advance payment will be made for any work.
9. Should be having valid PAN and GST no.

C. Brief Scope of Work

Bidder need to create LAN network infrastructure using CAT6 cables to support data network. LAN infrastructure should be integrated with Data network of the Oriental Insurance's Racks, switches and Router.

D. Finalization of Empanelment

1. M/S OICL reserves all right to reject or accept the Technical Bid on the basis of pre-decided terms and conditions.
2. No dispute in this regard will be entertained.
3. Company shall prepare a list of qualified vendors

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TECHNICAL BID

NAME OF THE VENDOR: _____

ADDRESS OF THE VENDOR: _____

TELEPHONE NOS: _____

CONTACT PERSON: _____

PAN NO.: _____

GST NO: _____

EXPERIENCE IN THE BUSINESS: _____

EMAIL – ID _____

MOBILE NO: _____

PUBLIC LTD/SOLE PROPRIETORSHIP/ : _____

PARTENRSHIP _____

LEADING CUSTOMERS IN MARKET _____

APPROX ANNUAL TURNOVER: _____

Networking Qualification _____

Qualification of workers: _____

No. of Workers in the organization:-

Checklist to be attached with Technical Bid

1. GST Certificate
2. IT Returns (last 2 Years)
3. PAN NO Copy.
4. Balance Sheet (last 2 years)
5. Atleast one contract copy/ letter from PSU/Govt Company

Details of past 10 works done			
Company	Nature of work	approx cost	date

Signature and Seal of Suppliers