

**THE ORIENTAL INSURANCE COMPANY LIMITED
ORIENTAL STAFF TRAINING COLLEGE
SECTOR-11, MATHURA ROAD
FARIDABAD-121 006**



FINANCIAL BID : PART –II (PRICED)

(Please check that Number of pages are 08)

**Tender Document for providing
Maintenance & Operation Services
for
Swimming Pool & Fountain on Contractual Basis
at
OSTC FARIDABAD**

**EACH PAGE OF THE TENDER DOCUMENT MUST BE SIGNED AND
STAMPED BY THE TENDERER**

FINANCIAL BID

Important instructions for Bidders

The Contractor/ Vendor shall be responsible for maintenance and operation of the Swimming Pool and Fountain at OSTC, Faridabad. Generally the time schedule shall be as under, however the same can be changed at any time at the sole discretion of OSTC.

- a) **SWIMMING POOL:** Ordinarily swimming pool may be operated for 7 months i.e. April to October every year from 06.00 A.M. to 08.30 A.M. and 06.00 P.M. to 08.30 P.M. For the remaining part of the year the swimming pool shall require cleaning on daily basis. In case it is decided not to operate the swimming pool for any period whatsoever it shall be cleaned on daily basis. Decision of OSTC with regard to duration for which Swimming pool to be made operational shall be absolute and binding.
- b) **FOUNTAIN :** To be operated throughout the year from 08.30 A.M. to 10.00 A.M, during lunch time from 01.00 P.M. to 02.00 P.M. excluding Sundays and OSTC notified Holidays.

Before quoting the lump sum amount per month in the enclosed format the contractor should keep in mind the following facts in addition to the other terms and conditions of the Technical Bid Part-I (Un priced):

1. The lump sum amount per month will be paid to the Contractor by OSTC. The lump sum amount quoted by the contractor will include cost of material for maintenance and operation of Swimming Pool, all over heads and taxes, his Service charges / administrative charges besides Wages payable to the workers deployed at OSTC by the Contractor under the Minimum Wages Act 1948 (as per wages notified/ revised by Chief Labour Commissioner-Central, Ministry of Labour and Employment, Government of India) or as fixed by Labour Department, Haryana Government, which ever is applicable and Payment of compensation for Overtime/weekly off/National holiday/Any other holiday as applicable and amended from time to time.The Service Provider/ contractor will also comply with the requirements of various statutes, relevant to this contract, such as Contract Labour (Regulation and Abolition) Act, 1970, Contract Labour (R&A) Rules, 1971, EPF Act,1952, , ESI Act (1948) The Industrial Dispute Act 1947, The Equal Remuneration Act 1976, Employees Compensation Act 1923 (Workmen's Compensation Act 1923) , The Payment of Bonus Act 1965, Payment of Gratuity Act 1972, Child Labour (Prohibition & Regulation) Act, 1986 as applicable and as amended from time to time and/ or any other Rules framed there under from time to time by the Central or State Govern-

ment and or any authority constituted by or under any law, for the category of persons deployed.

- 2) The Service Provider/Contractor will declare that he/they have made all statutory payments to his/their Supervisor / workers by the stipulated date and thereafter will raise the monthly bill and claim payment in respect of this contract from OSTC Faridabad (subject to deduction of statutory taxes as applicable). It is a condition precedent to the payment of contractor's bill by OSTC that they must have paid all wages/dues and statutory contributions etc. in respect of their workers deployed at OSTC and satisfactory proof thereof is submitted with the bill to OSTC. A copy of the latest Gazette Notification No.F.No.1/13(3)/2017-LS.II dated 17.3.2017 and No. 1/13(3)/2017-LS.II dated 20.04.2017 issued by Chief Labour Commissioner (Central), Govt of India, Ministry of Labour & Employment New Delhi with regard to payment of minimum wages is annexed for information.
- 3) The lump sum amount per month quoted will remain fixed for one year. No increase in the lump sum amount per month will be considered during the year under any circumstances. The bidder should keep in mind the escalation in the minimum wages as per the provisions of the Minimum Wages Act 1948 (as per wages notified/ revised by Chief Labour Commissioner-Central, Ministry of Labour and Employment, Government of India) or as fixed by Labour Department, Haryana Government, which ever is applicable, from time to time and any other factor.
- 4) The lump sum amount quoted shall be inclusive of all wages, material for maintenance and operation of swimming pool, all overheads and taxes. However, service tax / GST which the bidder/ contractor charges extra in the bill as per applicable rules and which he is liable to deposit to the government authority in respect of this contract, if applicable, will be borne by OSTC.
- 5) Necessary statutory deductions such as TDS, Surcharge, Education cess, Higher education cess will be made from lump sum amount as applicable from time to time.
- 6) The cost of contribution towards ESI, PF and / or workmen compensation insurance, as applicable, will be borne by the contractor and vendor.
- 7) The contractor/ service provider shall provide uniform (two shirts/ two trousers/ two pairs of socks/ one pairs of shoes / one pairs of sandals or chappal, one jacket or sweater to the workers deployed by them at OSTC. The lump sum amount per month quoted should take into consideration the cost of such uniforms.
- 8) The entire cost of material required for maintenance of Upkeep, cleaning running and maintenance of Swimming Pool and Fountain will be borne by Contractor.
- 9) Profit element of the Contractor.
- 10) Any other expenses which the contractor feels he will be incurring or mentioned in the tender document.

F.No.1/13(3)/2017-LS.II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 17/3/2017

Revision of Minimum Rates of Wages

The Central Government in exercise of the powers conferred under Clause (b) of section 3 read with clause (i) of sub-section (1) of section 4 of the minimum wages Act, 1948 has revised the minimum rates of wages per day for all category of employees specified in column no. (1) of the Gazette Notification **S.O.No. 188(E)** for the Schedule Employment of "**Construction or Maintenance of Roads or Runways or in Building Operation INCLUDING LAYING DOWN UNDERGROUND ELECTRIC, WIRELESS, RADIO, TELEVISION, TELEPHONE, TELEGRAPH AND OVERSEAS COMMUNICATION CABLES AND SIMILAR OTHER UNDERGROUND CABLING WORK, ELECTRIC LINES, WATER SUPPLY LINES AND SEWERAGE PIPE LINES** which is effective from the date of publication i.e. 19th January, 2017. The revised rates of minimum wages per day is given below.

Category of employee	Area 'A'	Area 'B'	Area 'C'
Unskilled	523	437	350
Semi-skilled/ Unskilled supervisory	579	494	410
Skilled	637	579	494
Clerical	637	579	494
Highly Skilled	693	637	579

The workers are eligible for the minimum wages quoted against their respective category and next VDA shall be effective from 01.04.2017 only.

The other details of notification **S.O.No. 188(E)** is available in Ministry of Labour & employment website **labour.gov.in**


(Anil Kumar Nayak)
Chief Labour Commissioner(C)

F.No.1/13(3)/2017-LS-II
 Government of India
 Ministry of Labour & Employment
 Office of the Chief Labour Commissioner(C)
 New Delhi

Dated: 20/4/2017

O R D E R

In exercise of the powers conferred by Central Government vide Notification 188(E) dated 19th January, 2017 of the Ministry of Labour and Employment the undersigned, hereby revise the rates of Variable Dearness Allowance on the basis of the average consumer price index number for the preceding period of six months ending on 31.12.2016 reaching 277.5 from 271 (base 2001 = 100) and thereby resulting in an increase of 6.5 points for **Industrial Workers** as under. This order shall come into force w.e.f. 01.04.2017

The rates of Variable Dearness Allowance for workers employed in **CONSTRUCTION OR MAINTENANCE OF ROADS OR RUNWAYS OR IN BUILDING OPERATIONS INCLUDING LAYING DOWN UNDERGROUND ELECTRIC, WIRELESS, RADIO, TELEVISION, TELEPHONE, TELEGRAPH AND OVERSEAS COMMUNICATION CABLES AND SIMILAR OTHER UNDERGROUND CABLING WORK, ELECTRIC LINES, WATER SUPPLY LINES AND SEWERAGE PIPE LINES.**

Therefore, the minimum rates of wages including the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2017 to the employees would be as under:-

Category of worker	Rates of wages including V.D.A. per day (in Rupees)		
	'A' Area	'B' Area	'C' Area
Unskilled	<u>523+13</u>	<u>437+11</u>	<u>350+9</u>
	536	448	359
Semi-Skilled/Unskilled Supervisory	<u>579+14</u>	<u>494+12</u>	<u>410+10</u>
	593	506	420
Skilled	<u>637+16</u>	<u>579+14</u>	<u>494+12</u>
	653	593	506
Clerical	<u>637+16</u>	<u>579+14</u>	<u>494+12</u>
	653	593	506
Highly Skilled	<u>693+17</u>	<u>637+16</u>	<u>579+14</u>
	710	653	593

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.


 (A.K. Nayak)

CHIEF LABOUR COMMISSIONER(C)

To
 As per list attached

FINANCIAL BID

FORMAT FOR QUOTING LUMP SUM AMOUNT BY THE BIDDER

We have gone through the complete Tender document (Financial Bid and Technical Bid). We have understood the scope of work as specified in annexure VII & VIII of the Technical bid and all obligations under this Tender documents. We agree to the terms and conditions as laid down in the Tender documents.

We hereby quote the following lump sum amount to be charged by us.

This amount include my Service charges / administrative charges besides cost of all inputs, material, taxes and all other outgo and wages not less than as prescribed under Minimum Wages Act 1948 (as per wages notified/ revised by Chief Labour Commissioner-Central, Ministry of Labour and Employment, Government of India) or as fixed by Labour Department, Haryana Government, which ever is applicable.

The lump sum amount per month should be quoted both in words and figures. The lump sum amount quoted shall be inclusive of all wages, material for maintenance and operation of swimming pool, all overheads and taxes. However, service tax / GST which the bidder/ contractor charges extra in the bill as per applicable rules and which he is liable to deposit to the government authority in respect of this contract, if applicable, will be borne by OSTC. **All Statutory deductions such as TDS, surcharge, Education cess, Higher education cess will be deducted as applicable from time to time.**

(A) FOR OPERATION AND MAINTENANCE OF BOTH – SWIMMING POOL & FOUNTAIN:

(Ordinarily this period will be seven months i.e. April to October when both Swimming Pool and Fountain will be run simultaneously. This period can however be changed at the discretion of OSTC depending upon weather conditions, availability of water or any other administrative contingency at the sole discretion of OSTC. The decision of OSTC shall be final and binding.)

Type and number of workers	Lump sum amount per month to be charged by us for all three workers
1. Qualified Life Guard for Saving life & training – One	In figures : Rs. _____
2. Experienced and trained person to operate Swimming Pool Plant & Fountain Operator – One	In words : Rupees _____
3. Unskilled attendant – One (For cleaning of Swimming Pool and Fountain)	

Total amount under A payable in a year = Monthly amount quoted above x 7 months=

In Figures (Rs.) _____

In words (rupees) _____

(B) FOR CLEANING OF SWIMMING POOL AND OPERATION AND MAINTENANCE OF FOUNTAIN

(Ordinarily this period will be five months i.e. November to March when Swimming Pool will require cleaning only and Fountain will be operated as usual. If it is decided by OSTC not to operationalize the swimming pool for any reason as per (A) above, in such situation also payment shall be made under this clause.

Type and number of workers	Lump sum amount per month to be charged by us
One person required for cleaning of Swimming Pool and operation / maintenance of Fountain	In figures : Rs. _____ In words : Rupees _____

Total amount under A payable in a year = Monthly amount quoted above x 5 months=

In Figures (Rs.) _____

In words (rupees) _____

C) Total amount per year

Total amount chargeable for 12 months = (A+B) In Figures (Rs.) _____ In words (rupees) _____ _____

Notes:

- 1 SWIMMING POOL: Ordinarily swimming pool may be operative for 7 months i.e. April to October every year from 06.00 A.M. to 08.30 A.M. and 06.00 P.M. to 08.30 P.M. For the remaining part of the year the swimming pool shall require cleaning on daily basis. In case it is decided not to operate the swimming pool for any period whatsoever it shall be cleaned on daily basis.
- 2 FOUNTAIN : To be operated throughout the year from 08.30 A.M. to 10.00 A.M, during lunch time from 01.00 P.M. to 02.00 P.M. excluding Sundays and OSTC notified Holidays.
- 3 Decision of OSTC with regard to duration for which Swimming pool to be made operational shall be absolute and binding
- 4 The lowest bidder (L-1) will be decided by adding Total amount chargeable under A for seven months and Total amount chargeable under B for five months.
- 5 The total amount quoted to be charged by L-1 bidder will remain fixed for 1st year of contracted period and there will not be any enhancement during the 1st year. OSTC will not pay any thing over and above this amount during the 1st year.
- 6 The contract may be renewed for any periods beyond 1st year on yearly basis, subject to satisfactory services to OSTC. The amounts payable during such period of renewal, if agreed, may be enhanced for 2nd year and 3rd year at a rate not exceeding 10% per year on the amounts quoted under this bid. The contract may be renewed for further period of 2 year (Total period not to exceed 5 year) on mutual negotiation and consent.