

**ओरिएण्टल
इंश्योरेंस**

पृथ्वी. अग्नि. जल. आकाश.
सबकी सुरक्षा हमारे पास.



**Oriental
insurance**

Prithvi. Agni. Jal. Aakash.
Sab ki suraksha hamare paas

**THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE, U.I.L. BUILDING, IV Floor
New No. 4, Esplanade, CHENNAI – 600 108.**

OFFICE PREMISES ON LEASE BASIS

Sealed offers are invited in **Two Bid** system for acquiring commercial premises on long lease in the shape of hall/halls having approximate Carpet Area of about 800 sq.ft. on Carpet Area basis (excluding Bath Room, Toilet, etc.) in and around Guindy area in Chennai City for a minimum period of 9 years, lease to be duly registered with the appropriate authority with registration charges to be shared on 50:50 basis. The premises should be in ready to move in condition, having power back up, separate toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly scribed as "Technical Bid" and "Financial Bid". Both these bids should be put in third envelope superscribed "**OFFER FOR OFFICE PREMISES ON LEASE**". This should be addressed to The Regional Manager, Estate Deptt., The Oriental Insurance Company Limited, Regional Office, UIL Building, No.4, Esplanade, CHENNAI – 600 108 and dropped into the Tender Box kept in this Office exclusively for this purpose. Last date for submission of completed Bids is 5.00 PM on Friday, 29th April, 2016. The bid forms may be obtained from this Office during office hours against proper written request. Last Date for obtaining the Forms is 5.00 PM on 20th April, 2016. Sealed bids will have to be dropped into the Tender box by the tenderer or his representative on or before the last date and time. For Bids lost in transit and/or received late due to any reason, Company shall not be liable. Brokers will not be paid any Commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

REGIONAL MANAGER.